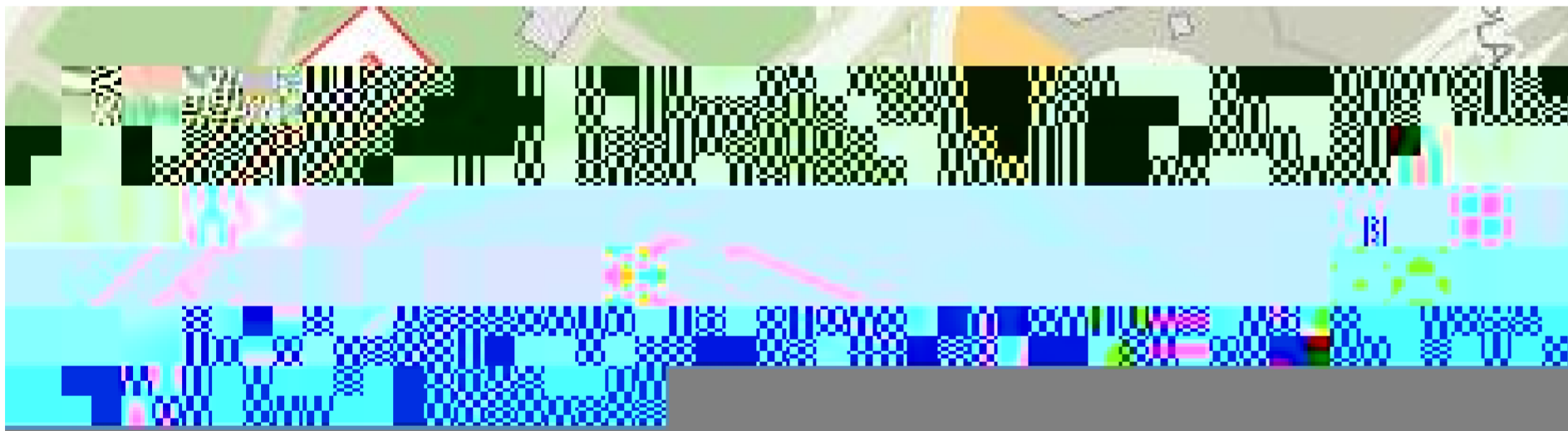


# ONE PACE PLAZA & MARIA'S TOWER EVACUATION PROCEDURES

## FIRE ALARM ACTIVATION

The Fire Safety Director will be in communication and direct the evacuation or the sheltering in place of all persons in the affected floor(s). All persons on the fire floor, the floor above and floor below the fire floor must relocate to at least three floors below the affected floor(s) using stairs.

For Example: If the fire is on the 16th floor, the floor above and below (FL17-15) will move down three floors.



## IMPORTANT CONTACT INFORMATION

Safety and Security:

212-346-1800 or dial 777  
from any Pace phone

## GENERAL EVACUATION INSTRUCTIONS

1. Stay calm and do not panic.
2. If you are able to, grab your personal belongings and evacuate the building.
3. In case of fire, feel the door and doorknob for heat before leaving. Exit in safety. Close, but do not lock, the office door.
4. On your way out, knock